



Health and Safety Policy

It is recognised that it is of prime importance that Lundin Bowling Club carry out its business in such a way as to avoid harm to its members, its contractors and all others who may be affected directly or indirectly by its activities. The Club is committed to obtaining the highest achievable standards of health and safety.

Objectives

- 1 The Club will endeavour to conform to the requirements of the Health and Safety at Work Act, and associated Regulations, Codes of Practice and other relevant current legislation.
- 2 The Club will endeavour to ensure that all risks are properly assessed and controlled.
- 3 The Club will use its best endeavours to establish and maintain clear standards and procedures to control any risk to health, safety and the environment.
- 4 The Club will ensure that all those members acting in a voluntary capacity as bar staff, green keeping staff etc are competent and are able to perform their tasks safely. They must receive appropriate training and supervision
- 5 The Club will maintain an effective system of consultation on health, safety and environmental issues, with those members acting as bar staff and green keeping staff.
- 6 Any hazardous materials, such as might be used on the bowling green, will be stored and used in accordance with the manufacturer's recommendations and current legislation and good practice.
- 7 The Club will ensure that all accidents are properly investigated and appropriate corrective actions are taken. An incident book is maintained in the Clubhouse and this will be used as necessary to record any accidents etc occurring, on or within the Club property
- 8 A first aid kit is kept in a prominent position within the Clubhouse. This will be regularly checked over, maintained and renewed as required.
- 9 All fire escapes will be kept clear and usable at all times when the Clubhouse is in use. The Club will have all firefighting equipment regularly maintained and serviced. The club will take proper account of any advice given by the local Fire Service.
- 10 The electrical equipment and installations within the Clubhouse will be regularly checked over and certified by a suitably qualified electrical engineer.
- 11 The requirement for adequate smoke/fire detection equipment will be assessed on a regular basis and appropriate action will be taken to upgrade the building/installations as necessary

This policy will be regularly reviewed and up-dated to reflect changes in legislative, organisational, operational and management arrangements.

Copies of the Club's Health and Safety checklist are attached below.

Emergency contact –

Health & Safety Checklist

Date of session:

Venue:

Coach:

General	
Check that the facility is safe to use	
Check equipment	
Identify potential hazards and risks	
Identify relevant information on procedures for health, safety and emergencies	
Set up and put away equipment safely and effectively	
Report any problems to a responsible person at the venue	
Things players should know:	
Where the fire exits, toilets, parking and phones are located	
Emergency procedures	
Before commencing activity, ensure that participants communicate any injury, illness or medical condition that needs to be taken into consideration	
If any participant used medication for the treatment of asthma, diabetes, allergies, heart conditions, etc, make sure they have it with them to hand and know how to use it	
Things the coach should consider:	
Make a visual check of the green and surrounding area before each session.	
Ask participants to notify you of any potential hazards they find arising during the session	
Make sure the session activities are appropriate for the participants in the group you will be working with. Consider the following:	
Children – are the skills too advanced or complex?	
Adults – are the games too physically demanding or too basic?	
Disabled participants – have the necessary adaptations been made to ensure inclusion and achievement for the participant?	
Ensure the planned activities are achievable and appropriate to the fitness levels of the participants.	
Weather conditions	
Be aware of the effect weather conditions could impact on safety:	
Hot, sunny weather – ensure participants' skin and head are protected from the sun with sunscreen, clothing and hats, etc.	
Ensure participants maintain hydration levels by encouraging them to drink (still) fluids during every session, but particularly when it is hot.	
Rain can make greens slippery. Make sure that activity ceases or moves indoors where possible when the playing surface presents a hazard.	
Is there anything else to consider?	